

# 2018 VITA SITE SCHEDULE

Sites open beginning January 22, 2018

Includes DROP-OFF SERVICE locations

- No appointment needed
- Drop off tax return documents on days listed below **IN RED**
- Pick up your completed forms when they're finished

**Blasco Memorial Library**  
 160 E. Front Street, Erie, PA  
 By Appointment Only: 1-888-829-5680

**Booker T. Washington Center**  
 1720 Holland Street, Erie, PA  
 By Appointment Only: 1-888-829-5680

**Corry Higher Education Council**  
 220 N. Center Street, Corry, PA  
 By Appointment Only: 1-888-829-5680

**Edinboro University**  
 Wiley Arts & Science Bldg.  
 219 Meadville Street, Edinboro, PA  
 By Appointment Only: 1-888-829-5680

**Erie Federal Credit Union (Members Only)**  
 3503 Peach Street, Erie, PA  
 Drop-Off: Tuesdays only, 9am-4:30pm

**Fairview Presbyterian Church**  
 4264 Avonia Road, Fairview, PA  
 By Appointment Only: 1-888-829-5680

**4 NINE Center**  
 103 Clay Street, North East, PA  
 By Appointment Only: 1-888-829-5680

**Gannon University Center for Business Ingenuity**  
 900 State Street, Erie, PA, 2nd Floor  
 By Appointment Only: 1-888-829-5680

**GECAC**  
 18 West 9th Street, Erie, PA  
 Walk-ins only: Tuesday-Thursday, 9am-4pm  
 Drop-Off: Monday-Friday, 9am-3:30pm

**John E. Horan Garden Apartments**  
 Community Center  
 730 Tacoma Road, Erie, PA  
 By Appointment: 814-454-1266  
 Walk-ins accepted

**Girard High School / Library**  
 1135 Lake Street, Girard, PA  
 By Appointment Only: 1-888-829-5680

**JFK Center**  
 2038 Buffalo Road, Erie, PA  
 By Appointment Only: 1-888-829-5680

**MLK Memorial Center**  
 312 Chestnut Street, Erie, PA  
 By Appointment Only: 1-888-829-5680

**Multicultural Community Resource Center**  
 554 East 10th Street, Erie, PA  
 By Appointment: 814-455-0212  
 Drop-Off: Monday-Friday, 9am-3pm

**Porreco College/The Porreco Barn**  
 2951 West 38th Street, Erie, PA  
 By Appointment Only: 1-888-829-5680

**Union City Elementary School / Computer Lab**  
 91 Miles Street, Union City, PA  
 By Appointment Only: 1-888-829-5680

**Widget Financial**  
 2154 East Lake Road, Erie, PA  
 1595 West 26th Street, Erie, PA  
 4268 Buffalo Road, Erie, PA  
 1029 Pittsburgh Avenue, Erie, PA  
 By Appointment Only: 814-456-6231 x415

Thank you to our site sponsors:

UnitedWayErie.org/ErieFreeTaxes

# PUT MONEY IN YOUR POCKET

## Earn It Kept It \$ave It

United Way Erie FREE Taxes

# FREE TAX PREPARATION



United Way of Erie County

# UNITED WAY ERIE FREE TAXES

## VOLUNTEER INCOME TAX ASSISTANCE PROGRAM (VITA)



### WE CAN HELP YOU AT TAX TIME!

- ✓ **FREE tax preparation:** If you earn less than \$54,000, we will do your federal, state and local tax returns for FREE
- ✓ **Convenient appointments:** At a location nearest you
- ✓ **IRS-Certified volunteer tax preparers:** In-person tax preparation
- ✓ **Quick:** One hour appointments
- ✓ **FREE electronic filing:** Federal and state returns
- ✓ **Help claiming tax credits:** EITC, CTC and more (if eligible)
- ✓ **Refund within 21 days:** With direct deposit
- ✓ **FREE tax refund debit card:** A safe way to get your federal and state refunds if you do not have a bank account
- ✓ **Save \$\$:** no need to pay for commercial tax preparation services

### BRING THESE DOCUMENTS TO YOUR TAX FILING APPOINTMENT



1. Picture ID of each tax filer
2. Social Security card for everyone listed on your tax return or ITIN if you are foreign born and not eligible for a Social Security number
3. Birth dates for everyone listed on the tax return
4. All wages and earnings statements: Forms W-2, W-2G, 1099-R, 1099 Misc
5. Interest and dividend statements: Form 1099
6. Health insurance statements: all Forms 1095
7. Health Insurance Exemption Certificate, if received
8. Affordable Health Care Statements: Forms 1095-A, B, or C
9. Records of expenses such as mortgage interest, tuition, real estate taxes
10. A copy of last year's federal and state tax returns
11. Proof of bank account routing and account numbers if using direct deposit, e.g. voided or blank check
12. Total paid for day care provider, daycare provider's name, address, business Employer Identification Number or Social Security Number

Find out more about VITA tax preparation services and the EITC.

Call Cheryl Bates, 814-456-2937, ext. 236  
email [cheryl@unitedwayerie.org](mailto:cheryl@unitedwayerie.org) or visit  
[UnitedWayErie.org/ErieFreeTaxes](http://UnitedWayErie.org/ErieFreeTaxes).

### DROP OFF SERVICE

Drop Off Service is a free service that allows you to bring your tax information to one of several designated Erie FREE Taxes locations and return at a later time to review, sign, and receive copies of your completed returns. No need to wait while your tax returns are being prepared.

### MY FREE TAXES

If your income is \$66,000 or less, by using Myfreetaxes, you can complete your own federal and state income tax returns online for free. Go to [UnitedWayErie.org/ErieFreeTaxes](http://UnitedWayErie.org/ErieFreeTaxes) and click on:



Certified tax preparers are available by phone or email to answer any tax related question you may have.

### SUPER SATURDAY

No need to wait! Have your taxes done

Join us **Saturday, January 20, 2018** for the EITC Awareness Kickoff Event

- FREE tax preparation at three locations
- Light refreshments
- By appointment only: 1-888-829-5680

This effort made possible by funding from:



Helping today...Shaping tomorrow.



Special thanks to Corry Community Foundation, North East Community Foundation and Union City Community Foundation