

## BRING THESE DOCUMENTS TO YOUR TAX FILING APPOINTMENT

1. Picture ID of each tax filer
2. Social Security card for everyone listed on your tax return or ITIN if you are foreign born and not eligible for a Social Security number
3. Birth dates for everyone listed on the tax return
4. All wages and earnings statements: Forms W-2, W-2G, 1099-R, 1099 Misc
5. Interest and dividend statements: Form 1099
6. Health Insurance Exemption Certificate, if received
7. Affordable Health Care Statements: Forms 1095-A, B, or C
8. Records of expenses such as mortgage interest, tuition, real estate taxes
9. A copy of last year's federal and state tax returns
10. Proof of bank account routing and account numbers for direct deposit, e.g. voided or blank check, if available
11. Total paid for day care provider, day care provider's name, address, business Employer Identification Number or Social Security Number



**For Married Filing Jointly,  
both spouses must be present.**

## UNITED WAY ERIE FREE TAXES VOLUNTEER INCOME TAX ASSISTANCE PROGRAM (VITA)

Find out more about VITA tax preparation services and the Earned Income Tax Credit (EITC).

Go to: [UnitedWayErie.org/ErieFreeTaxes](http://UnitedWayErie.org/ErieFreeTaxes)

*This effort made possible by funding from:*



United Way of Erie County



The Erie  
Community  
Foundation

*Helping today... Shaping tomorrow.*



This program is also made possible by grants from The Corry Community Foundation, The North East Community Foundation, and The Union City Community Foundation

*Thank you to our site sponsors:*



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# Earn It Kept It Save It

United Way Erie FREE Taxes

# FREE TAX PREPARATION

**Earn less than \$56,000 last year?  
Let Erie FREE Taxes work for you!**



Call 1-888-829-5680  
for an appointment



United Way of Erie County

# 2020 FREE TAX SITE SCHEDULE

Sites open beginning January 20, 2020

## Includes DROP-OFF SERVICE locations

- No appointment needed
- Drop off tax return documents on days listed below **IN RED**
- Pick up your completed forms when they're finished

### **Blasco Memorial Library**

160 E. Front Street, Erie, PA

By Appointment Only: 1-888-829-5680

### **Booker T. Washington Center**

1720 Holland Street, Erie, PA

By Appointment Only: 1-888-829-5680

### **Corry Higher Education Council**

221 N. Center Street, Corry, PA

By Appointment Only: 1-888-829-5680

### **Edinboro University**

Compton Hall, 2<sup>nd</sup> Floor

219 Meadville Street, Edinboro, PA

By Appointment Only: 1-888-829-5680

### **Erie Federal Credit Union (Members Only)**

3503 Peach Street, Erie, PA

Drop-Off Only: Tuesdays, 9am–4:30pm

### **4 NINE Center**

103 Clay Street, North East, PA

By Appointment Only: 1-888-829-5680

### **Gannon University Center for**

#### **Business Ingenuity**

900 State Street, Erie, PA, 2<sup>nd</sup> Floor

By Appointment Only: 1-888-829-5680

### **GECAC**

18 West 9<sup>th</sup> Street, Erie, PA

Walk-ins: Tuesday/Thursday, 9am–11am  
and 1pm–3pm

Drop-Off: Monday-Thursday, 9am–3:00pm

### **Girard High School / Library**

1135 Lake Street, Girard, PA

By Appointment Only: 1-888-829-5680

### **John E. Horan Garden Apartments Community Center**

730 Tacoma Road, Erie, PA

By Appointment: 814-454-1266

Walk-ins accepted

### **JFK Center**

2038 Buffalo Road, Erie, PA

By Appointment Only: 1-888-829-5680

### **MLK Memorial Center**

312 Chestnut Street, Erie, PA

By Appointment Only: 1-888-829-5680

### **Multicultural Community Resource Center**

554 East 10<sup>th</sup> Street, Erie, PA

By Appointment: 814-455-0212 **OR**

Drop-Off: Monday-Friday, 9am–3pm

### **Porreco College/The Porreco Barn**

2951 West 38<sup>th</sup> Street, Erie, PA

By Appointment Only: 1-888-829-5680

### **Union City Elementary School / Computer Lab**

91 Miles Street, Union City, PA

By Appointment Only: 1-888-829-5680

### **Widget Financial**

2154 East Lake Road, Erie, PA

4268 Buffalo Road, Erie, PA

1029 Pittsburgh Avenue, Erie, PA

By Appointment Only: 814-456-6231 x 415

**UnitedWayErie.org/ErieFreeTaxes**

## OTHER TAX PREPARATION OPTIONS

### **DROP OFF SERVICE**

Drop Off Service is a free service that allows you to bring your tax information to one of several designated Erie FREE Taxes locations and return at a later time to review, sign, and receive copies of your completed returns. No need to wait while your tax returns are being prepared.

### **MY FREE TAXES**

If your income is less than \$66,000, use Myfreetaxes to prepare your own federal and state income tax returns. To get started go to MyFreeTaxes.com



## **SUPER SATURDAY**

Join us **Saturday, January 18, 2020**  
for the EITC Awareness Kickoff Event

- FREE tax preparation at three locations
- Light refreshments
- Appointments Only – Call 1-888-829-5680